

KAINALU ELEMENTARY
(Hawaii Public School Transfer only)

These are the documents that will be required to enroll your student at Kainalu Elementary. Please have them available when you come to register your student.

Forms to submit:

1. Release packet form prior school.
2. Most current report card.
3. Proof of residency in the form of a utility bill. (water, phone, electric, cable, etc..)
4. IEP (Individual Educational Plan) for students who require special education services.

The following forms will be supplied to you by the Kainalu Elementary office upon your arrival at our school:

Manila Folder

1. Print student's name on folder tab (last name first in capital letters)

Student Enrollment forms (SIS 10) (blue form)

1. Complete all spaces.
2. If your phone number is unlisted, write "unlisted" wherever phone numbers are asked for on all forms. Put your unlisted phone number in a sealed envelope inside the folder and mark the envelope Attn: Registration Clerk.

Special Education Information (blue form)

1. Complete all spaces.
2. Attach a copy of your most recent IEP if applicable.
3. Parent/Guardian's signature required.

Emergency Information Card (white half card)

1. Complete all spaces on both sides.
2. Person to be called other than parent/guardian, must be over 21 years of age.
3. Parent/guardian's signature required.

Health Center Card (orange) in pencil

1. Complete all appropriate spaces.

Request for Transfer of Student Records

1. Complete all spaces.